



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 92D AIR REFUELING WING (AMC)  
FAIRCHILD AIR FORCE BASE WASHINGTON

15 March 2020

MEMORANDUM FOR 92 ARW PERSONNEL

FROM: 92 ARW/CC

SUBJECT: Stop Movement Guidance for all Domestic Travel for 92 ARW Personnel/Families

1. The 92 Air Refueling Wing is committed to force health protection and to preserving the ability of our service members to provide for national defense. We are actively working with our mission partners to ensure all personnel have the most up-to-date information on the appropriate risk-based measures, consistent with guidance from the Department of Defense (DoD) and Centers for Disease Control and Prevention (CDC), to prevent the potential spread of the COVID-19 virus. The most recent version of this is "Stop Movement Guidance for all Domestic Travel for DoD Components in response to COVID-10 2019" (Attachment 1). The purpose of this memorandum is to implement DoD Guidance on a local level, providing clarifying information directly to 92 ARW personnel and their families.
2. Effective 16 March 2020, all 92 ARW military, civilian personnel, and DoD family members, whose transportation is government-funded, will stop movement. This applies to both Permanent Change of Station (PCS) and Temporary Duty. Individuals whose TDY ends while the policy is in effect are authorized to return to their home station.
3. Further, all leave, pass, and permissive temporary duty for military members assigned to the 92 ARW is restricted to the local area. The local area for the purposes of this policy is defined as a 150-mile radius originating from Fairchild Air Force Base, excluding Canada. For Airmen currently on leave status that expires after this travel restriction policy goes into effect, contact your unit commander to make plans for an orderly return to home station. Exercise sound judgment based on time and conditions at the member's current location when devising these plans.
4. No travel outside the boundaries of the local leave radius is authorized without prior written approval. An exception may be granted in writing to the guidance for compelling cases where the travel is: (1) determined to be mission-essential; (2) necessary for humanitarian reasons; or (3) warranted due to extreme hardship.
5. Unit commanders will act as the approval authority for all local area leave requests. Leave requests or travel outside the 150-mile radius will be processed through the individual's chain of command to me for recommendation. Commanders **must** scrutinize the member's planned travel location(s) and brief the requester of associated risks and prudent decision making in the midst of a global pandemic. Members will take into consideration the location of their leave with respect to the number of COVID-19 cases. For all leave, members should consider the risk to themselves, their family, and the community in which they live.

6. Any 92 ARW members and families who are currently on leave prior to the 16 March 2020 implementation of this guidance will be assessed upon return for determination if travel included destinations or stops within Threat Health Notification (THN) Level 2 locations, or states that are known to have more localized and severe cases of COVID-19. Under current guidance, travel to a THN Level 2 location would necessitate a 14-day period of self-isolation upon return.
7. Requests for all mission-related TDYs will be processed through the individual's chain of command to me for recommendation to higher headquarters for final approval. Only mission essential TDYs will be approved. Unit commanders should submit any TDY requests through their chain to the 92 ARW/CCE org box for my review.
8. This policy will remain in effect until DoD Guidance is updated, expired, or rescinded.



DEREK M. SALMI, Colonel, USAF  
Commander